



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JANUARY 19, 2011

AMENDED MINUTES

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: Cook, O'Connell
Commissioner Cook arrived at 5:55 PM

Commissioners Present: Commissioners Herbel, McGovern, Siersema, and Spencer were in attendance.

Others Present: Joan Flynn, City Clerk
Council Member Devin Dwyer
Travis Hopkins, Director of Public Works
Tony Olmos, City Engineer
Eric Charlonne, Construction Manager
Dave Dominguez, Community Services
Joyce Greene, Administrative Assistant

B. PRESENTATIONS-COMMENDATIONS

None

C. MINUTES

Motion by Commissioner Spencer, seconded by Commissioner McGovern to approve the minutes of November 17, 2010 as presented.

VOTE: The motion carried.
AYES: 4
NOES: 0
ABSENT: 2 (Cook, O'Connell)
ABSTENTIONS: 0

D. OATH OF OFFICE

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City Clerk Joan Flynn administered the Oath of Office to newly appointed Commissioner Tom Herbel.

E. ORAL COMMUNICATIONS

None

F. DIRECTOR'S ITEMS

- F-1. Commission Business – Travis Hopkins announced February is the reorganization of the Public Works Commission by the election of the Chair and Vice Chair.
- F-2. Infrastructure Needs for Strategic Plan Memo – Travis Hopkins discussed the information provided in a memo to the City Manager as a review and update of the Strategic Plan. The next Strategic Planning meeting is scheduled for January 28, 2011. The attachment of infrastructure needs identifies estimated costs for projects over the next ten-year period but does not include sewer needs, fleet or equipment needs. The attachment is more a CIP list of ten-year needs including comments on each item. The second page of the attachment identifies funding used over the past five-years including an estimated ten-year shortfall in funding. The County is still allocating Proposition 42 funds. The report was sent to City Council and will be a topic at the January 28, 2011 Strategic Plan Meeting. Discussion ensued.

Commissioner McGovern noted that over the past five years, no funds have been spent on alleyways, parking lots, or block walls. He also expressed concern that the Infrastructure Fund includes debt service and over time a greater percentage of funds will be used for debt service. The Finance Department developed a proposed draft plan to eliminate debt service from the Infrastructure Fund by 2015. He then inquired if there was any update. Travis Hopkins responded he will request an update from the new Director of Finance.

Commissioner Herbel inquired on the new water quality permit and where funds come from to cover required costs. Travis Hopkins and Tony Olmos responded funds are part of Public Works operating costs as long as the cost is not over \$50,000.

Chair Siersema inquired of residential/arterial slurry projects. Tony Olmos responded the city does not typically slurry arterials as that process is not adequate for heavily traveled roadways. Due to funding issues, the department has not been able to meet the seven-year slurry cycle for residential streets. Discussion ensued.

Travis Hopkins stated the infrastructure will be part of the discussion at the Strategic Plan meeting. The meeting will focus on the budget and six month achievable goals and identifying needs. City Council will use the information to develop the strategic direction.

Commissioner McGovern commented he has heard concerned citizens plan to speak during the public comment portion of the meeting on infrastructure. He encouraged anyone who is able to attend do so and express their concern on infrastructure needs of the city. He expressed the importance for everyone's voice to be heard.

G. INFORMATION ITEMS

- G-1. Active Capital Project Report – Tony Olmos provided updates on various projects and then ask the Commissioners for questions.

Commissioner Herbel inquired of the on-going work on Adams Avenue going into Costa Mesa. He spoke of lane closures during peak traffic hours and inquired when the project would be completed. Eric Charlonne responded the project is a 30-inch corrosion protection project scheduled to complete in June. The current phase of the project has caused the most traffic issues and will now focus on a less roadway destructive stage. Due to safety issues, the lane closure had to extend into peak traffic that was not originally planned. A later phase will again disrupt traffic. Discussion on the use of reader boards to alert traffic in time to detour to alternative routes.

Chair Siersema inquired on the status of the PCH transit center. Eric Charlonne responded the project is close to completion. Staff met with Quick Crete today on installation issues.

Chair Siersema inquired on the status of Lift Station C gravity feed. Tony Olmos responded AKM Consulting Engineers is designing the gravity feed and city staff will design the force main. The design will be complete by the end of this fiscal year. Construction will be budgeted in fiscal year 2011/12 with eight to ten months for construction.

- G-2. Water Quality Report Update – Program Effectiveness Assessment – Due to a staff availability issue, the item will be carried over to the February meeting.

H. ADMINISTRATIVE ITEMS

- H-1. Huntington Beach Central Park Sports Complex Field #8, CC-1348 – Tony Olmos and Eric Charlonne presented the project with Dave Dominguez from Community Services in attendance to answer any questions. The original sports

complex included eight ball fields. One ball field could not be built until Hanson's Recycling Facility moved off site. Hanson's was a material recycling facility. Field eight is now ready for construction with the installation of an irrigation system, sod, infield mix and a light pole. Discussion on the grade and water quality/runoff issues. The field will slope to the north and tie into field seven with any runoff percolating into the soil. There will be no untreated runoff from the field.

Motion by Commissioner Herbel, seconded by Commissioner McGovern to recommend to the City Council, the Huntington Beach Central Park Sports Complex Field #8, CC 1348.

VOTE:	The motion carried.
AYES:	4
NOES:	0
ABSENT:	2 (Cook O'Connell)
ABSTENTIONS:	0

I. WRITTEN COMMUNICATIONS

None

J. COMMISSION AND STAFF COMMENTS

City Council Member Devin Dwyer introduced himself stating he is a supporter of Public Works. He asked that he be kept informed of issues and stated he has an open door policy should any Public Works Commissioner wish to speak with him.

Commissioner McGovern acknowledged City Council Member Dwyer's support. He also encouraged other Public Works Commissioners to attend the January 28, 2011 Strategic Planning meeting.

Chair Siersema inquired if the city experienced any drainage issues during the December storms. Travis Hopkins responded there was some localized flooding during heavy rainfall. Some citizens were concerned with heavy water flow on streets; however, the curbs and gutters, and storm drains did as they are intended to do carrying the water away. There was some tree damage but overall the city fared well.

Commissioner Cook arrived at 5:55 PM.

Chair Siersema inquired of the flow of the storm drains and stated perhaps some areas should be lined to enable faster water flow. Travis Hopkins responded there are no storm drain upgrades in the current CIP.

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Commissioner Herbel expressed concern of the erosion of the bluffs at Goldenwest and inquired who has jurisdiction. In his opinion, over the next few years, part of the bike path will be lost if something isn't done. Travis Hopkins stated staff will investigate and Tony Olmos added there was a previous study conducted by the Corp of Engineers. They are not willing to take action until the road is involved. Discussion ensued. Travis Hopkins will bring the study to a future Public Works Commission meeting.

Commissioner Cook apologized to the Commissioners for being late due to a misunderstanding of the start time of the meeting.

K. ADJOURNMENT

The meeting adjourned at 6:10 pm.



Michael Siersema
Chair



Joyce Greene
Administrative Assistant

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